



**Amendment Proposal #4 for:  
Glendale Community College  
Professional Development Center  
Agreement Number: ET13-0240**

**Panel Meeting of:** June 27, 2014

**ETP Regional Office:** North Hollywood

**Analyst:** M. Paccereilli

**CURRENT PROJECT PROFILE**

Contract Type:	Retrainee Priority/Retrainee SET Frontline – Retrainee HUA SB <100	Industry Sector(s):	Manufacturing Aerospace and Defense Services
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Counties Served:	Los Angeles; Orange; San Diego; Ventura; Riverside; San Bernardino	Repeat Contractor:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Union(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Priority Industry:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Current Contract Term: June 13, 2013 to June 12, 2015

Current Funding	In-Kind Contribution
\$849,815	\$728,000

**AMENDMENT FUNDING**

Requested Funding	Support Costs	Amendment Funding	In-Kind Contribution
+\$280,800	+\$19,500	+300,300	+\$184,000

<b>Total Funding</b>
\$1,150,115

**AMENDMENT TRAINING PLAN TABLE**

Job No.	Job Description (By Contract Type)	Type of Training	Estimated No. of Trainees	Range of Hours		Average Cost per Trainee	Post-Retention Wage
				Class / Lab	CBT		
2	Priority/Retrainee	Computer Skills, Advanced Tech., Continuous Imp., Mfg. Skills	300	24-200	0	<b>\$1,540</b>	\$14.39
				Weighted Avg: <b>80</b>			
6	Priority/Retrainee HUA	Computer Skills, Advanced Tech., Continuous Imp., Mfg. Skills	90	24-200	0	<b>\$1,540</b>	\$10.79
				Weighted Avg: <b>80</b>			

**Minimum Wage by County:** Job Number 2: \$15.70 for Los Angeles County; \$15.68 for Orange County; \$15.06 for San Diego County; and \$14.39 for Ventura, Riverside and San Bernardino Counties. Job Number 6: \$11.78 for Los Angeles County; \$11.76 for Orange County; \$11.30 for San Diego County; and \$10.79 for Ventura, Riverside and San Bernardino Counties.

**Health Benefits:**  Yes  No This is employer share of cost for healthcare premiums – medical, dental, vision.

**Used to meet the Post-Retention Wage?:**  Yes  No  Maybe

Participating employers may use health benefits to meet the Post-Retention Wage.

**INTRODUCTION**

Founded in 1927, Glendale Community College Professional Development Center (GCC) provides customized, job-specific training for businesses and workers. GCC is funded by ETP as a training agency and participating employers are primarily small businesses and priority industries in manufacturing, aerospace and defense. GCC determines the participating employers' specific demands for training based on a pre-training structured assessment and screening process. Its core curriculum has been developed over the last 30 years and continually been revised according to the demands and feedback of participating companies.

**AMENDMENT DETAILS**

GCC is requesting to increase the weighted average hours of training from 40 to 80, and increase the cost per trainee from \$770 to \$1,540. This would only apply to two of the seven Job Number in this Agreement: Job Numbers 2 and 6. This will allow current trainees to receive more training in this Agreement under the Job Numbers they are currently enrolled in retroactive to the start of term.

The Priority Industry employers in Job Numbers 2 and 6 have informed GCC that they need more training to keep pace with changes in technology. Many are changing their processes and investing in automated systems and software to increase productivity, efficiency and accuracy. They are requesting additional hours for current trainees to obtain certifications in Project Management, Lean Operations Green Belt, Computer Numerical Control Machining and SolidWorks.

The remaining Job Numbers in this Agreement will be unchanged by this Amendment. GCC has demonstrated performance and employer demand to support the requested increased funding.

This Amendment will increase the amount of funding from \$849,815 to \$1,150,115. Currently, there are 37,726 hours recorded in the ETP Online Tracking System which equates to 98% of the allotted ETP funds. With 12 months remaining in the contract term, GCC is confident that they can earn the increased amount. There will be no change to the average number of trainees, curriculum or trainee wages.

### **RECOMMENDATION**

Staff recommends approval of this Amendment.

### **SUMMARIZE PRIOR MODIFICATIONS**

- Revision 1: Revised contract term to coincide with the actual training start date and increased range of hours from 8-60 to 24-200 for small business employers.
- Revision 2: Added new Job Numbers and redistributed funds/trainees between job numbers to meet employer demands.
- Revision 3: Added "owner" to the list of occupations for small business Job Numbers 4, 5 & 7.

### **CURRENT CONTRACT PERFORMANCE**

The following table summarizes performance by GCC under the current ETP Agreement:

Agreement No.	Approved Amount	Term	No. Trainees (Average)	No. Completed Training	No. Retained
ET13-0240	\$849,815	06/13/13 – 06/12/15	819	312	164

Based on ETP Systems, GCC has provided 37,726 hours for a potential earning of \$831,932 (98% of the Agreement amount).